

TO BE COMPLETED BY SUBSTITUTE TEACHER

Assignment Evaluation for job # _____

Prepared By: _____, Sub Teacher

Assignment Date From: _____ To: _____

Name of Regular Teacher _____

Grade &/or Class _____

The Class...

- followed classroom rules
- was courteous and helpful
- followed directions
- focused on assignments
- other _____

How would you rate the overall behavior of the class?

- Excellent
- Good
- Fair
- Poor

Please list students who went over and above on either positive or negative issues. (ie. were extra helpful, or were very disruptive,)

Were lesson plans clear and complete? Yes No

Comments: _____

List any subjects or assignments that were not completed and why? _____

Any other questions, comments or concerns. _____

Signature: _____ Date: _____

Complete at the end of the day and put into teacher's mail box.