

# Washington School Teacher, Staff, Parent Grant Request

Updated 8/17/09

*Grant Process: Please give completed form to the main office, attention Principal, at least two weeks prior to next PTO meeting. Grant Request will be reviewed and forwarded to assistant treasurer to review in the executive committee meeting.*

**Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Student/Grade:** \_\_\_\_\_

**Item:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

**Date Needed by:** \_\_\_\_\_

**Purpose:** \_\_\_\_\_

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**Benefits:** \_\_\_\_\_

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**Other information:**

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